

July 12, 2023

Board members present for regular session at 9:00 a.m. were Baier, Twombly, Hoadley, Walker, and Wedemeyer.

Also present: Mandy Berg and Brenda Wallace. Ric Hanson – KJAN, Brenda Dudley – Midwest Partnership, Mandy Billings – KSOM and Jennifer Nichols– Atlantic News joined via conference call.

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Wedemeyer and seconded by Baier to approve the minutes for June 30, 2023. Approved.

CLAIMS: Moved by Hoadley and seconded by Baier to approve the following claims:

Access Systems	@Service Contract/Phones	\$277.62	Infomax Office Systems	@ Recorder Copier Lease	\$119.80
Access Systems Leasing	Courthouse Computer Lease	\$606.92	ISAC	FY24 Member Dues	\$6,950.00
Adair Co Fair Board	Building Rent - Safety Training	\$200.00	ISAC Group Dental	Dental Ins Premiums	\$286.28
Adair Co Health System	@ Jail Meals	\$505.00	ISAC Group Health Program	Health Ins Premiums	\$4,044.00
Adair Co Home Care	@ Local Public Health Grant	\$2,910.13	ISAC Group Vision	Vision Ins Premiums	\$41.76
Adair Co Sanitary Landfill	Per Capita Census	\$10,226.25	ISAC Unemployment	@2nd Quarter Unemployment	\$2,019.77
Adair News, The	@ Bd Proceedings	\$1,149.99	ISCTA	FY24 Dues	\$250.00
Adams Co Sheriff	@ Prisoner Care & Keep	\$300.00	Jensen, Randall	Pest Control	\$70.00
Alliant Energy - IES	@ Utility - Gas	\$120.69	LaBarge, Sonja A.	Cleaning	\$67.50
Auxiant	@ HRA Ins Trust Claims	\$3,089.91	Johnson Controls Security	@ Billing Adjustment	\$374.00
Bm Sales	Custodial Supplies	\$140.00	Mangels, Matthew And Jacob	@ Mowing	\$25.00
Central IA Distributing Inc	Custodial Supplies	\$242.00	McMorran Lawn Services	@ Lawn Work/Mowing	\$80.00
Certified Power Inc Companies	@Parts-#502	\$1,702.81	Mediacom	Phone & Internet	\$776.96
Cintas	@Uniforms, Mops & Mat Service	\$94.68	Murphy Tractor & Equipment Co	Parts-#404	\$694.41
Corporate Translation Services	@ Inmate Translation Services	\$55.57	Northland Products Co	@Oil, Grease	\$3,530.03
Cost Advisory Services	@ FY22 Cost Allocation	\$3,000.00	Orient Municipal Light	@Utilities-Orient Yard	\$17.33
Creston Publishing Company	@ Bd Minutes	\$610.37	Orient Municipal Water	@ Lo Water, Orient Dump Station	\$243.56
Crisis Intervention & Advocacy	@ Child Abuse Prevention Grant	\$3,563.49	Pictometry International Corp.	@Pictometry Flight	\$19,586.67
Daida	@ Cloud Backup & Recovery	\$40.00	Pearson Do, Timothy C	@ Medical Examiner Fees	\$150.00
Daughenbaugh, Cole	Tire Labor/Tire & Tubes	\$16,920.00	Queck, Roger	ATURA Rent	\$250.00
Dollar General Charge Sales	@ Jail Supplies	\$44.75	Roy, Randall S., Jr.	@ Computer Maintenance	\$75.00
Earlham Savings Bank	Conservation Rent	\$289.00	Shuck-Britson, Inc.	@Bridge Inspection 2023	\$5,923.60
Edsall, Carolyn	@ VA Mileage	\$224.76	SICOG	FY24 Membership Fees	\$6,384.35
Farmers Lumber Company	@Hand Tools/Posts	\$89.18	Southern IA Rural Water	@ Utilities	\$220.00
Florence Crittenton Home	@ Juvenile Detention Services	\$559.80	Southern Iowa Trolley	FY24 Trolley Funding	\$8,394.00
FNB Bank	@ Ach Origination Fees	\$83.00	Tires & Service Inc	@Labor/Tires & Tubes	\$107.95
Fontanelle City	@Utilities-Electric June	\$34.91	UMB Bank N.A.	@ Series 2020 Paying Agent Fees	\$600.00
Frese, Stan	@ VA Mileage	\$108.75	Verizon Wireless	@Hot Spot	\$38.52
Galls, LLC	@ Uniform Supplies	\$544.97	Visa	@ ISACA Lodging, Tourism Exp	\$385.70
Grantham Sanitation	Trash Pickup	\$318.00	Wallace Auto Supply Co	@Parts/Filters/ Supplies/Tools	\$391.29
Greenfield Lumber Company	@Mouse Traps/Culvert Expense	\$115.45	Western Iowa Tourism Region	FY24 Matching Funds	\$500.00
Greenfield Municipal Utilities	@Utilities-3 Locations	\$4,255.29	Wex Bank	@ Gas Co Cars	\$61.50
Greenfield True Value	@Eng Equip/Parts/Tools/Grounds	\$106.75	Windstream	@ Telephone	\$146.49
Harkins, Scott E.	@ Tire Repair	\$35.00	Windstream	@ Telephone Utility	\$422.65
Hatcher Mobile Services LLC	@Labor & Parts #643	\$5,413.94	Windstream	@ Phone Service	\$287.49
HGM Associates Inc	@(TIF) Engineering Design RCB	\$17,122.49	Young, Nancy	VA Rent, July	\$450.00
Holm's Radiator LLC	@Labor #316	\$312.50		Grand Total	\$144,433.58
Housby Mack Inc	@Filters	\$237.00			
IMWCA	Work Comp Premium FY22-23	\$4,817.00			
0001 - GENERAL FUND		\$64,318.13			
0002 - GENERAL SUPPLEMENTAL		\$2,674.13			
0011 - RURAL SERVICES		\$10,644.68			
0020 - SECONDARY ROAD		\$41,612.20			
0021 - LOCAL OPTION SALES TAX		\$5,873.80			
0032 - NW WIND FARM UR DEBT SERVICE FUND		\$600.00			
1520 - NW WIND FARM UR CAPITAL PROJECT FUND		\$11,248.69			
8500 - ADAIR COUNTY INSURANCE TRUST		\$7,461.95			
	GRAND TOTAL	\$144,433.58			

Approved.

FY22 MATURA AUDIT: Moved by Wedemeyer and seconded by Baier to acknowledge receipt of the FY22 MATURA Audit. Approved. Supervisor Hoadley stated that this audit has not yet been approved by Matura.

SICOG HOUSING TRUST FUND: Moved by Wedemeyer and seconded by Twombly for the Chair to sign the SICOG Housing Trust Fund Form for January through June, 2023 for \$2,185.09. Approved.

ICAP RENEWAL ACKNOWLEDGEMENT: Moved by Twombly and seconded by Baier for the Chair to sign the ICAP Insurance Renewal Acknowledgement stating that renewal documents have been reviewed and that the County waives any increases to limits coverage. Approved.

HOMESTEAD & MILITARY DISALLOWANCES: Moved by Wedemeyer and seconded by Baier to acknowledge and send letters to the homestead and military disallowances. Approved.

TREASURER – SEMI-ANNUAL REPORT: Treasurer Brenda Wallace went over the semi-annual report with the Board. Wallace stated that everything balances well. Ending fund balances have decreased by two million due to the bond and went over comparisons of last years numbers. Moved by Twombly and seconded by Hoadley to approve and publish the Semi-Annual Report. Approved. Wallace exited and Nick Kauffman entered at 9:10 a.m.

ENGINEER: 28E Agreement – Engineer Kauffman stated that in 2004 when White Pole Road was transferred from the State to the Counties, him and the Guthrie County Engineer had a verbal agreement that Adair County would be responsible for the snow removal and Guthrie County would do the summer maintenance on the road. With projects coming up with Guthrie County on White Pole Road and other roads, they would like to get a written 28E agreement in place. Moved by Twombly and seconded by Hoadley to approve and sign the 28E agreement with Guthrie County outlining the maintenance of White Pole Road. Approved. **Sign Final Voucher** – Moved by Twombly and seconded by Hoadley to sign the final voucher for L-LRCNB25GR—73-01 N25 Grand River Culvert Project for \$12,732.35. Approved. **Contract & Performance Bond** – Moved by Twombly and seconded by Baier to approve the Contract and Performance Bond for LFM-LRCBEW15E-7X-01 W15 Eureka Culvert Extension project. Approved. **Contract & Performance Bond** – Moved by Hoadley and seconded by Baier to approve the Contract and Performance Bond for L-LRCBN29P—73-01 N29 Prussia Culvert project. Approved. **Credit Card Users** – Moved by Hoadley and seconded by Baier for the Engineer to remove Ray Palmer as a County Credit Card user due to retirement and to add Adam Comstock, Road Superintendent, and Nathan Jensen, Weed Commissioner, as authorized credit card users. Approved. **Maintenance & Activities Report** – Kauffman gave an update to the Board on the following projects: tree is down on a powerline in Bridgewater this morning and more trees down in Orient due to the storm, low water crossings should be finished up next week, working on scheduling a makeup first aid class for those who missed the Safety Trainings, Govig is working on N33 Orient bridge and will start Monday at the Jefferson Bridge, markings scheduled this week which will give the County time to work on the shoulders, Cohron working on the W32 bridge, have two lettings on Monday for TIF projects, and a DOT letting on Tuesday for the N72 box culvert extension. Kauffman and the Board discussed some road areas of concern by some farmers that were brought to Supervisor Hoadley's attention and discussed options for resolutions.

ADJOURNMENT: Moved by Wedemeyer and seconded by Twombly to adjourn at 9:36 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jerry Walker, Chair

ATTEST: _____ Mandy Berg, Auditor